

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

Minutes of a Meeting held on Tuesday, 17th September, 2019 at 7.30p.m

Held in Kirklevington Village Hall, Kirklevington

Present: Mrs J Beaumont (Chair) (JB) Mr G Tebbs (Vice Chair) (GT)

Mrs J Smith (JSm), Mrs P. Deepak (PD)

Mrs. R. Mazonas (RM) (Clerk) (PC)

Borough Councillor Mr. Andrew Sherris

1) APOLOGIES FOR ABSENCE

Mr J. Simpson

2) DECLARATION OF INTERESTS

A Declaration of Interest was duly completed by **JB** who declared a non-prejudicial interest as members of the Kirkfest Events group. **JB & JS** declared a non-prejudicial interest as members of Kirklevington Action Group (KAG). **JB** declared a non-prejudicial interest as Treasurer of Kirklevington Memorial Hall. **AS** declared a non-prejudicial interest as a member of SBC Planning Committee. **AS** also declared a non-prejudicial interest re planning application **19/1570/REM**

3) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the July meeting were duly read, **APPROVED** and signed. **JB, JS**

4) MATTERS ARISING FROM PREVIOUS MINUTES

No matter arising all issues on Agenda

5) PLAY AREA - PLAY EQUIPMENT

a) Funding

The **PC** informed the meeting, that although funds have been set aside for this project by the Parish Council, there will still be a need to look for additional funds

b) Quotes

The **PC** has obtained several quotes and has received several brochures from companies. No decision can be made at this present time until the issues of the damaged wall on the boundary of the Play Area is rectified.

c) Maintenance Issues

The **JB** has spent some time in consultation with a local solicitor to ascertain the ownership of the damaged wall at the Play Area. It would appear that, by default, the Parish Council are responsible for the wall. **JB** and the **PC** have also been in consultation with **Stuart Hibbert (SH)** from SBC re the vegetation and trees next to the wall. **SH** has advised the Parish Council that the vegetation and overhanging branches need to be removed from the Play Area side of the boundary. **SH** has now submitted a quote for this work which will be carried out by SBC at a cost of £450.00 ex vat. This was **approved** by the Parish Councillors present at the meeting **SH** also suggested that the Parish Council obtain the services of a Structural Engineer to look at the wall and give a professional assessment of the damage and what action needs to be taken. **AS** to investigate and contact with the name of a suitable Structural Engineer. **JB** and **PC** are to meet with the owner of Orchard House to convey the advice given by **SH** re their side of the boundary and a meeting is to be arranged.

6) KIRKFEST 2019

JB reported that no follow up meeting has been organised to date.

7) PLANNING

a) PLANNING UPDATE

- **PC** was requested to write to Story Homes to request and update and invite to a Parish Council meeting as it was felt that a working relationship between the developers and ourselves would be advantageous to both parties and would enable the Parish Council to keep residents informed. **PC** has already been in contact with Banks and hope to arrange a date for them to join the Parish Council to update.
- Planning application no. **18/106 4/COU** Agricultural Field To The South Of Forest Lane At 'Ned's Bridge' Lay-by – Change of use to Dog Walking Field is due to go before SBC Planning Committee on Wednesday, 25th September, 2019 **JB** and the **PC** to make representation at the meeting with the views of residents.
- Planning application no. **18/0351/FUL** Land At Kirklevington Hall Drive has now gone to Appeal

b) APPLICATIONS

19/1811/FUL Ravensgarth, Forest Lane, Kirklevington, TS15 9PY

Erection of storage shed. Demolition of existing stable block.

19/1570/REM – Land off Springfield Grove, Kirklevington

Reserved matters application for the erection of 3 no. dwelling houses including details of appearance, landscaping, layout and scale.

19/1867/VARY – Prospect Villa, Grove Stables, Forest Lane, Kirklevington

Application to vary condition 2 (approved plans) of planning approval 17/2386/FUL – Application for the erection of one dwelling and associated means of access (Demolition of existing dwelling)

c) DELEGATED DECISIONS

None

PLANNING APPLICATION WITHDRAWN

18/0261/OUT – Land at Holdensfields, Green Lane, TS15 9EH

Outline planning application with all matter reserved save for access for up to 200 dwellings.

8) CORRESPONDENCE

- A .Alton = Story Energy Statement –UK Government planned legislation re gas/oil fired domestic heating systems.
- NALC Newsletter 17.07.19
- NALC – Policy E Briefing PC 8-10 – Draft Data Sharing Code of Practice.
- NALC – Model Financial Regulations 2019 for England and Wales
- R. Butler – Fraudster information
- NALC – Newsletter 14.08.19
- Chris Kelsy – The Banks Community Fund
- R. Butler – Kirklevington Stones – Preston Park Museum
- G. Spence – Extension to Green Lane speed limit to 30 mph

- NALC – Policy Consultation E-Briefing 09/19 – Independent Review into Local Government Audit
- K. Natrass – Public Footpaths
- S. Hibbert – Play Area Issues
- NALC – Policy Consultation E-Briefing 5G Mobile Coverage in Rural Areas
- Tees Valley Combined Authority’s Strategic Transport Plan
- A. Sherris – Public Right of Way East of Kirklevington – New Bridge
- Karen Moore – SBC – Damage to SID Forest Lane
- A. McLee – Village Map
- John Rose – Work at Ash Grove Site notification.
- NALC – Newsletter 12.09.19
- Wendy Hindmarch, SBC - Remembrance Service details

9) FINANCE

a) Payments

Mrs R Mazonas

Salary September, 2019	£293.24	
Broadband August 2019	£15.99	<u>£309.23</u>
GGN Sportscare Ltd.		£91.20
Grass Cutting August, 2019		
Mazars LLP		£240.00

External Auditors –

2018/19 Financial Accounts

b) Accounts Update

The PC circulated the monthly update to all Parish Coucillors for their information.

c) External Audit

The PC was pleased to inform the Parish Council that Mazars LLP had completed the external audit of the Parish Councils 2018-19 Financial Accounts and that no issues had been raised. An invoice for £240 had been received for payment.

Approved **JB, JS**

d) Risk Assessment

The PC had both forwarded the Risk Assessment for 2019-20 to Parish Councillors but also circulated paper copies for them to view. After discussion the Risk Assessment for 2019-20 was **approved. JS & GT**

10) VILLAGE ISSUES

a) Green Lane Housing Developments

AS informed the Parish Council that he had arranged for a dog/waste bin to be placed at the enterance to Saltergill Lane and this would be emptied by SBC. **AS** also informed the meeting that, once the roads and footpaths at all the housing developments on Green Lane have been adopted by SBC, the introduction of further bins will be sited at the developments. The cutting of grass/ heldges and general management of the sites would still be the responsibility of the management companies.

b) Rural Crime

JS reported that she had placed notices re Rural Crime around the Parish. This is an issues that we all need to remain vigilant about. Residents to be encouraged to report anything suspicious to The Police on 101 and use what3words app. to identify the position of any incidence.

c) Forest Lane SID

The **PC** reported that the SID which is positioned to the west along Forest Lane has been damaged. It is thought that it this has been caused by a large vehicle passing. It has now gone away to see if it can be repaired and will be returned to the site if repairable.

d) Village Field Maps

The **PC** reported that Dr. Alistair McClee has contacted the Parish Council re some village field maps that he has found. **JB** to speak to him and advise that they should either be put into the history archives or be framed and placed in the village hall is possible.

12) ROAD SAFETY

a) Crossing Green Lane

It had been hoped that the Parish Council would have been given an update re the installation of safe crossings along Green Lane.

b) Christmas Tree, Play Area

The **PC** informed the Parish Council that she had been contacted by SBC re providing, installation, lighting and barrocades together with the removal in January of a Christmas tree. The Parish Council **unanimously all agreed and approved** the installation of a tree in the Play Area.

c) Rural Crime

JS brought to the attention of the Parish Council the problems of rural crime.

d) Christmas Event

JB spoke to the Parish Council re the now annual Christmas Event which is funded by the Parish Council. The event is to take place on Sunday, 15th December from 5.30p.m. The format is hoped to remain the same as in previous years. More details will be provided at the October Parish Council meeting and costing.

e) Newsletter

JB informed the Parish Council that a newsletter will be going out to residents later in the year and, as previously, all community groups will be encouraged to advertise their festive events on the back of the newsletter.

f) A67 Drains

AS reported that the drains on the A67 are blocked and urgently need attention.

AS to report.

11) ROAD SAFETY

a) Crossing Green Lane

It had been hoped that the Parish Council would have been given an update at the meeting re the installation of safe crossings along Green Lane.

b) Parking Issues – Knowles Close/Forest Lane

Several residents have expressed their concern re the parking of vehicles close to the junction of Knowles Close and Forest Lane which causes a problem to drivers seeing both oncoming but also exiting vehicles from both Knowles Close but also Ash Grove. It was pointed out that there is a lay-by on Knowles Close that can be used for parking which would alleviate this problem.

c) Parking Issues

Whilst there have been difficulties at the local Primary School during the construction work being carried out on the roof of the school and the school car park not being in use and staff needing to park outside of the premises, other residents has been less that considerate when choosing where to park. Strathmore Drive, Pump Lane and The Green have seen some irresponsible parking.

12) CASUAL PARISH COUNCILLOR VACANCY

The Parish Council continue to have one vacancy and anyone interested should contact the Parish Clerk for more information.

13) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING

Play Area

Newsletter

Christmas Event

14) MEETING DATES

Parish Council Meeting –

Tuesday, 15th October, 2019 at 7.30p.m.

Tuesday, 12th November, 2019 at 7.30p.m.

Circulation: *Parish Councillors* Mrs.J. Beaumont (Chair), Mr G Tebbs, (Vice Chair), Mrs. J. Smith, Mr C.Philip, Mrs P. Deepak, Mr J. Simpson

Borough Councillors Mr. A. Sherris Mrs J Whitehill, Mr. T Hampton,

Mayor of the Tees Valley: Mr B Houchen, Dr. Paul Williams MP,

PC Suzanne Higginson. PCSO Jim Toner, PCSO Graham Mottram

Post approval: Stockton Borough Council Monitoring Officer – Margaret Waggott